

**ARIZONA FORM  
A1-E**

**Employer's Election to Not Withhold  
Arizona Taxes in December**

**2009**

Name	EIN
Address (number and street or rural route)	
City or town, state, and ZIP code	

Number of Arizona employees \_\_\_\_\_

- Election is hereby made to not withhold Arizona taxes from compensation paid to employees during the month of December 2009, and certification is made that all employees have been notified of this and given the option of completing a new Form A-4 to change the withholding percentage for the rest of the year.

I certify that I am authorized to make and have made the election marked above.

_____ SIGNATURE	_____ TELEPHONE NUMBER	_____ DATE
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Mail to: Arizona Department of Revenue, Office of Economic Research & Analysis, 1600 W Monroe St, Phoenix, AZ 85007-2650.

**GENERAL INSTRUCTIONS**

**Purpose of Form A1-E**

Form A1-E is to be used by Arizona employers to elect to **not** withhold Arizona taxes from compensation paid to employees during December. If you make this election, it applies to **all** employees.

**Action Required**

- Notify all your employees in writing, informing them of your election to not withhold Arizona taxes from their December 2009 wages and informing them that they can, if they wish, complete Form A-4 to adjust their Arizona withholding rate to compensate for the change in their annual withholding amount.
- Complete Form A1-E and mail it by July 1, 2009. **You only need to submit one Form A1-E for all employees.**

**Deadline**

Form A1-E must be filed and all employees notified by July 1, 2009.

**Where to Mail Form A1-E**

Mail Form A1-E to:

<b>ARIZONA DEPARTMENT OF REVENUE OFFICE OF ECONOMIC RESEARCH AND ANALYSIS 1600 W MONROE ST PHOENIX, AZ 85007-2650</b>
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**Duration of this Election**

This election is valid for December 2009 only.