

Transaction Privilege & Use Tax Division

Assistant Director Vince Perez

Vince is a Phoenix native and graduated from Trevor G. Browne HS. After high school he attended and graduated from the UofA with an Accounting degree. He is also a Certified Public Manager. He has worked for the State since early 1987

Vince is married to his Junior High School sweetheart Leslie and has two children, Vince Jr. and Megan. They are all soccer fanatics. Vince coaches both his kids teams and still plays regularly.

Administrators

Miguel Teposte
Chief Auditor

Tom Fairbairn
Operations Manager



The Mission of the Transaction Privilege and Use Tax Division is to promote voluntary compliance by auditing, identifying common areas of non-compliance, and educating taxpayers. The Division is responsible for ensuring compliance under Title 42 as promulgated by legislation, it also administers Transaction Privilege and Use Tax (if applicable) for 75 cities and 14 counties in the state of Arizona.

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Field Audit

With a focus on customer service and reduction of contested audits, the Field Audit groups continue to improve existing audit systems and approaches. Audit survey results continue to reflect that our auditors strive for professionalism and clarity of work product throughout the audit process. In addition to maintaining a heavy workload, the Field Auditors participated in several projects that emphasized streamlined procedures, which included advanced training in Excel and the design and implementation of other computerized audit systems.

A major project undertaken was the joint (multijurisdictional) audit participation required due to SB 1513 passed in the 2000 legislative session. The TPT Audit Division worked cooperatively with the self-collected (non-program) cities and others to facilitate the implementation of this legislation, which requires that all audits be offered as joint audits. This is a complicated endeavor, which to date has included the development of procedures for an interim coordination program between the DOR and the self-collected cities. This is an on-going project, that will evolve with time and taxpayer input.

Refunds Unit

The Transaction Privilege and Use Tax Division Refund Section is responsible for analyzing and processing taxpayer refund requests. While responding to a changing environment and numerous law changes, the section re-engineered its processes; developed better monitoring and tracking systems; streamlined procedures; and upgraded, existing computer equipment. The section continues to excel in customer service.

Cities

The City Program coordinates the administration, collection and auditing of Transaction Privilege & Use Tax for those cities and towns that have contracted with the Department. The City Program has continued to work diligently to serve these cities. In addition, the Cities Program continues to represent the Department in working with the cities and towns that are not in the collection program through the Unified Audit Committee. This committee works to ensure that audit issues are handled uniformly by all cities and towns.

The City Program continues to staff the Municipal Tax Code Commission. The Commission holds public hearings on all changes to city tax codes, except tax rates.

Protest Unit

The Protest Unit is in the process of implementing procedures that will enable rapid resolution of protested audits at the informal level, thereby reducing taxpayers time. Other projects consist of handling requests for relief under the provision for 60% industry misunderstanding.

The Programming Unit is in process of converting dBase programs to Access, which will enable communication within programs. Also, new computerized audit pages are in the test stage.

Last year's fiscal accomplishments can only be measured in terms of monumental leaps over the prior years' accomplishments. New in/out of state licenses processed by desk audit have increased from last years totals, due to the emphasis on educating and providing information to new businesses. The unit continues to revise and improve existing avenues of communication with taxpayers and other divisions/units in the department.

Highlights

- ◆ A Nexus brochure was developed to assist the public in their understanding of Nexus in Arizona.
- ◆ A revised Nexus questionnaire was implemented along with the Corporate Income Tax Unit, to facilitate ease of operation, and to reduce duplication of efforts.
- ◆ A revised Nexus database was developed by Desk Audit and Corporate Income Tax Unit to facilitate ease of operation, avoid duplication and consolidate information.
- ◆ An updated and upgraded Nexus class was developed.