

Phone Numbers

For information or help, call one of the numbers listed:

Phoenix (602) 255-3381
From area codes 520 and 928, toll-free (800) 352-4090

Tax forms, instructions, and other tax information

If you need tax forms, instructions, and other tax information, go to the department's website at www.azdor.gov.

Income Tax Procedures and Rulings

These instructions may refer to the department's income tax procedures and rulings for more information. To view or print these, go to our website and click on *Legal Research* then click on *Procedures* or *Rulings* and select a tax type from the drop down menu.

Publications and Brochures

To view or print the department's publications and brochures, go to our website and click on *Publications*.

General Instructions

You must complete and include Form 301 with your income tax return to claim nonrefundable tax credits unless you meet one of the exceptions listed under "*When Form 301 is Not Required*." Use this form to:

- Summarize your total available nonrefundable tax credits.
- Determine the application of the available tax credits.
- Summarize your tax liability related to recapture of tax credits.
- Claim *any* available credit carryover.

When Form 301 is Not Required

You are not required to complete and include Form 301 to your tax return to *only* claim any of the following credits.

- Family Income Tax Credit (from the worksheet in your income tax form instructions)
- Property Tax Credit (Arizona Form 140PTC)
- Excise Tax Credit (from the worksheet in your income tax form instructions)
- The refundable portion of the Increased Research Activities Credit (Arizona Form 308-I);
- The Renewable Energy Industry Credit (Arizona Form 342); and/or
- The credit for Qualified Facilities (Arizona Form 349).

Line-by-Line Instructions

Enter your name and Social Security Number (SSN) as shown on Arizona Forms 140, 140PY, 140NR, or 140X.

All returns, statements, and other documents filed with the department require a taxpayer identification number (TIN). The TIN for an individual is the taxpayer's SSN or an Internal Revenue Service (IRS) individual taxpayer identification number (ITIN). Taxpayers that fail to include their identification number may be subject to a penalty.

Part 1: Nonrefundable Individual Tax Credits Available

Complete Part 1 to determine the total amount of *available* nonrefundable tax credits. The available tax credit amount for a particular credit is the total of the current taxable year's credit and any unused credit carryovers available from prior taxable years.

On lines 1 through 30 complete columns (a), (b) and (c) for each of the following credits available to you this taxable year.

Line 1 - Enterprise Zone Credit

Column (a): Do not enter an amount here.
Column (b): Enter the amount from Form 304, line 7.
Column (c): Enter the amount from column (b).

Line 2 - Environmental Technology Facility Credit

Column (a): Enter the amount from Form 305, line 40.
Column (b): Enter the amount from Form 305, line 41.
Column (c): Enter the amount from Form 305, line 42.

Line 3 - Military Reuse Zone Credit

Column (a): Enter the sum of lines 41 and 42 from Form 306.
Column (b): Enter the amount from Form 306, line 43.
Column (c): Enter the amount from Form 306, line 44.

Line 4 - Recycling Equipment Credit

Column (a): Do not enter an amount here.
Column (b): Enter the amount from Form 307, line 5.
Column (c): Enter the amount from column (b).

Line 5 - Credit for Increased Research Activities - Individuals

If you are claiming a refund of 75% of current year's excess credit:

Column (a): Enter the amount from Form 308-I, line 27(c).
Column (b): Enter zero. No carry forward of any amount is allowed from the year of the refund.
Column (c): Enter the amount from column (a).

If you are not claiming a refund of 75% of current year's excess credit:

Column (a): Enter the amount from Form 308-I, line 51.
Column (b): Enter the sum of lines 52 and 53 from Form 308-I, line.
Column (c): Enter the amount from Form 308-I, line 54.

Line 6 - Credit for Taxes Paid to Another State or Country

Column (a): Enter the amount from Form 309, line 17.
Column (b): Do not enter an amount here.
Column (c): Enter the amount from column (a).

Line 7 - Credit for Solar Energy Devices

Column (a): Enter the amount from Form 310, line 16.
Column (b): Enter the amount from Form 310, line 17.
Column (c): Enter the amount from Form 310, line 18.

Line 8 - Agricultural Water Conservation System Credit

Column (a): Enter the amount from Form 312, line 21.

Column (b): Enter the amount from Form 312, line 22.

Column (c): Enter the amount from Form 312, line 23.

Line 9 - Pollution Control Credit

Column (a): Enter the amount from Form 315, line 30.

Column (b): Enter the amount from Form 315, line 31.

Column (c): Enter the amount from Form 315, line 32.

Line 10 - Credit for Solar Hot Water Heater Plumbing Stub Outs and Electric Vehicle Recharge Outlets

Column (a): Enter the sum of lines 30 and 31 from Form 319.

Column (b): Enter the sum of lines 32 and 33 from Form 319.

Column (c): Enter the amount from Form 319, line 34.

Line 11 - Credit for Employment of TANF Recipients

Column (a): Enter the amount from Form 320, line 30.

Column (b): Enter the amount from Form 320, line 31.

Column (c): Enter the amount from Form 320, line 32.

Line 12 - Credit for Contributions to Qualifying Charitable Organizations

Column (a): Enter the amount from Form 321, line 15.

Column (b): Enter the amount from Form 321, line 16.

Column (c): Enter the amount from Form 321, line 17.

Line 13 - Credit for Contributions Made or Fees Paid to Public Schools

Column (a): Enter the amount from Form 322, line 13.

Column (b): Enter the amount from Form 322, line 14.

Column (c): Enter the amount from Form 322, line 15.

Line 14 - Credit for Contributions to Private School Tuition Organizations

Column (a): Enter the amount from Form 323, line 12.

Column (b): Enter the amount from Form 323, line 13.

Column (c): Enter the amount from Form 323, line 14.

Line 15 - Agricultural Pollution Control Equipment Credit

Column (a): Enter the amount from Form 325, line 30.

Column (b): Enter the amount from Form 325, line 31.

Column (c): Enter the amount from Form 325, line 32.

Line 16 - Credit for Donation of School Site

Column (a): Enter the amount from Form 331, line 24.

Column (b): Enter the amount from Form 331, line 25.

Column (c): Enter the amount from Form 331, line 26.

Line 17 - Credits for Healthy Forest Enterprises

Column (a): Enter the sum of lines 72 and 73 from Form 332.

Column (b): Enter the sum of lines 74 and 75 from Form 332.

Column (c): Enter the amount from Form 332, line 76.

Line 18 - Credit for Employing National Guard Members

Column (a): Enter the amount from Form 333, line 20.

Column (b): Enter the amount from Form 333, line 21.

Column (c): Enter the amount from Form 333, line 22.

Line 19 - Motion Picture Credits

Column (a): Do not enter an amount here.

Column (b): Enter the amount from Form 334, line 21.

Column (c): Enter the amount from column (b).

Line 20 - Credit for Solar Energy Devices - Commercial and Industrial Applications

Column (a): Enter the amount from Form 336, line 44.

Column (b): Enter the amount from Form 336, line 45.

Column (c): Enter the amount from Form 336, line 46.

Line 21 - Credit for Investment in Qualified Small Businesses

Column (a): Enter the amount from Form 338, line 12.

Column (b): Enter the amount from Form 338, line 13.

Column (c): Enter the amount from Form 338, line 14.

Line 22 - Credit for Water Conservation Systems

Column (a): Do not enter an amount here.

Column (b): Enter the amount from Form 339, line 4.

Column (c): Enter the amount from column (b).

Line 23 - Credit for Donations to the Military Family Relief Fund

Column (a): Enter the amount from Form 340, line 4.

Column (b): Do not enter an amount here.

Column (c): Enter the amount from column (a).

Line 24 - Renewable Energy Production Tax Credit

Column (a): Enter the amount from Form 343, line 24.

Column (b): Enter the amount from Form 343, line 25.

Column (c): Enter the amount from Form 343, line 26.

Line 25 - Solar Liquid Fuel Credit

Column (a): Enter the amount from Form 344, line 22.

Column (b): Do not enter an amount here.

Column (c): Enter the amount from column (a).

Line 26 - Credit for New Employment

Column (a): Enter the amount from Form 345, line 40.

Column (b): Enter the amount from Form 345, line 41.

Column (c): Enter the amount from Form 345, line 42.

Line 27 - Additional Credit for Increased Research Activities for Basic Research Payments

Column (a): Enter the amount from Form 346, line 29.

Column (b): Enter the amount from Form 346, line 30.

Column (c): Enter the amount from Form 346, line 31.

Line 28 - Credit for Qualified Health Insurance Plans

Column (a): Enter the amount from Form 347, line 18.

Column (b): Enter the amount from Form 347, line 19.

Column (c): Enter the amount from Form 347, line 20.

Line 29 - Credit for Contributions to Certified School Tuition Organization (for contributions that exceed the allowable credit on Arizona Form 323)

Column (a): Enter the amount from Form 348, line 16.

Column (b): Enter the amount from Form 348, line 17.

Column (c): Enter the amount from Form 348, line 18.

Line 30 - Credit for Renewable Energy Investment and Production for Self-Consumption by Manufacturers

Column (a): Enter the amount from Form 351, line 32.

Column (b): Enter the amount from Form 351, line 33.

Column (c): Enter the amount from Form 351, line 34.

Line 31 - Total Available Tax Credits

For column (c), add lines 1 through 30. Enter the total. This is the total amount of all nonrefundable tax credits, except the family income tax credit, *available* for your use.

Part 2: Application of Tax Credits and Recapture

Complete Part 2 to figure any recapture; and to determine which credits you will use; and the portion of the available credit amount from Part 1 that you will use for a particular tax credit.

Line 32 -

Enter the amount of tax from Form 140, line 46; or Form 140PY, line 59; or Form 140NR, line 56; or Form 140X, line 31.

Line 33 -

Enter the amount of tax from recapture of the environmental technology facility credit from Form 305, Part 5, line 23.

Line 34 -

Enter the amount of tax from recapture of the credits for healthy forest enterprises from Form 332, Part 11, line 53 and/or Part 12, line 59. If you have a recapture on both Form 332, Part 11, line 53 and Form 332, Part 12, line 59, add lines 53 and 59 and enter the total.

Line 35 -

Enter the amount of tax from recapture of the credit for renewable energy industry from Form 342, Part 5, line 17.

Line 36 -

Enter the amount of tax from recapture of the credit for qualified facilities from Form 349, Part 5, line 17.

Line 37 -

Enter the amount of tax from recapture of the credit for renewable energy investment and production for self-consumption by manufactures from Form 351, Part 5, line 25(c).

Line 38 -

Add lines 33 through 37. Enter the total here and on Form 140, line 47; or Form 140PY, line 60; or Form 140NR, line 57; or Form 140X, line 32.

Line 39 -

Add lines 32 and 38. Enter the total here.

Line 40 -

If you claimed a family income tax credit, enter the amount of family income tax credit claimed from Form 140, line 49;

or Form 140PY, line 62; or Form 140X, line 34. Form 140NR filers, enter zero.

Line 41 -

Subtract line 40 from line 39. Enter the difference. **If less than zero, enter "zero."**

Nonrefundable Tax Credits Used This Taxable Year

The total amount of tax credits you use cannot exceed the amount entered on line 41. In order for you to determine which tax credit(s) to use and the amount to use for a particular tax credit, you must consider any limitations on the allowable amount of a particular tax credit and whether you may carry the unused portion of a particular tax credit forward.

Line 42 - Enterprise Zone Credit

Taxpayers can no longer establish this credit on their 2014 tax year return or any future return. You may carry the unused portion of this tax credit forward for 5 succeeding taxable years. See Form 304 for more information. Enter the amount used.

Line 43 - Environmental Technology Facility Credit

You may carry the unused portion of this tax credit forward for 15 succeeding taxable years. If the taxpayer is subject to the tax related to recapture of this tax credit for the facility, the carryover of the tax credit is reduced by the percentages listed in Form 305 instructions.

The portion of the available credit amount from Part 1, line 2, that you may use is limited to 75% of the amount of tax entered on line 39. See Form 305 for details. Enter the amount used.

Line 44 - Military Reuse Zone Credit

You may carry the unused portion of this tax credit forward for five succeeding taxable years if the business remains in the military reuse zone. You lose the carryover if the business relocates outside of the military reuse zone. See Form 306 for details. Enter the amount used.

Line 45 - Recycling Equipment Credit

The recycling equipment credit allowable to individuals has been repealed. You may not claim this credit for taxable years beginning January 1, 2003 or later. However, the repeal did not affect any credit carryover that accrued prior to the repeal. See Form 307 for details.

The portion of the available credit carryover that you may use is limited to the *lesser* of 25% of the amount of tax entered on line 39 or \$5,000. Enter the amount used.

Line 46 - Credit for Increased Research Activities - Individuals

The unused portion of this tax credit may be carried forward for 15 succeeding taxable years. See Form 308-I for details. Enter the amount used.

Line 47 - Credit for Taxes Paid to Another State or Country

There is no carry forward of the unused portion of this tax credit. See Form 309 for details. Enter the amount used.

Line 48 - Credit for Solar Energy Devices

You may carry the unused portion of this credit forward for five succeeding taxable years. See Form 310 for details. Enter the amount used. Form 140NR filers, enter zero.

Line 49 - Agricultural Water Conservation System Credit

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 312 for details. Enter the amount used.

Line 50 - Pollution Control Credit

You may carry the unused portion of this credit forward for five succeeding taxable years. See Form 315 for details. Enter the amount used.

Line 51 - Credit for Solar Hot Water Heater Plumbing Stub Outs and Electric Vehicle Recharge Outlets

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 319 for details. Enter the amount used.

Line 52 - Credit for Employment of TANF Recipients

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 320 for details. Enter the amount used.

Line 53 - Credit for Contributions to Qualifying Charitable Organizations

You may carry the unused portion of this tax credit forward for five succeeding taxable years. Beginning with tax year 2013, you do not have to itemize your deductions to claim this credit. See Form 321 for details. Enter the amount used.

Line 54 - Credit for Contributions Made or Fees Paid to Public Schools

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 322 for details. Enter the amount used.

Line 55 - Credit for Contributions to Private School Tuition Organizations

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 323 for details. Enter the amount used.

Line 56 - Agricultural Pollution Control Equipment Credit

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 325 for details. Enter the amount used.

Line 57 - Credit for Donation of School Site

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 331 for details. Enter the amount used.

Line 58 - Credits for Healthy Forest Enterprises

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 332 for details. Enter the amount used.

Line 59 - Credit for Employing National Guard Members

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 333 for details. Enter the amount used.

Line 60 - Motion Picture Credits

This credit has been repealed. The unused portion of this tax credit may be carried forward for up to two more succeeding taxable years. See Form 334 for details. Enter the amount used.

Line 61 - Credit for Solar Energy Devices - Commercial and Industrial Applications

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 336 for details. Enter the amount used.

Line 62 - Credit for Investment in Qualified Small Businesses

You may carry the unused portion of this tax credit forward for three succeeding taxable years. See Form 338 for details. Enter the amount used.

Line 63 - Credit for Water Conservation Systems

For calendar year filers, 2011 was the last year to establish a new credit for a water conservation system. Fiscal year filers with an ending date after December 31, 2011, could not establish a new credit in 2011. Carryovers will be allowed for no more than five succeeding taxable years. See Form 339 for details. Enter the amount used. Form 140NR filers, enter zero.

Line 64 - Credit for Donations to the Military Family Relief Fund

There is no carryover for this credit. You must use this credit on the tax return filed for the taxable year in which you made your donation. The amount of the credit that you may use is limited to the amount of your tax liability. See Form 340 for details. Enter the smaller of the amount entered on Form 301, Part 1, line 23 or on Form 301, Part 2, line 39.

Line 65 - Renewable Energy Production Tax Credit

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 343 for details. Enter the amount used.

Line 66 - Solar Liquid Fuel Credit

The unused portion of this credit may not be carry forward. See Form 344 for details. Enter the amount used.

Line 67 - Credit for New Employment

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 345 for details. Enter the amount used.

Line 68 - Additional Credit for Increased Research Activities for Basic Research Payments

You may carry the unused portion of this tax credit forward for five succeeding taxable years. See Form 346 for details. Enter the amount used.

Line 69 - Credit for Qualified Health Insurance Plans

You may carry the unused portion of this tax credit forward for the next three consecutive taxable years. See Form 347 for details. Enter the amount used.

Line 70 - Credit for Contributions to Certified School Tuition Organization (for contributions that exceed the allowable credit on Arizona Form 323)

You may carry the unused portion of this tax credit forward for 5 succeeding taxable years. See Form 348 for details. Enter the amount claimed.

Line 71 - Credit for Renewable Energy Investment and Production for Self-Consumption by Manufacturers

You may carry the unused portion of this tax credit forward for 5 succeeding taxable years. See Form 351 for details. Enter the amount claimed.

Line 72 - Total Tax Credits Claimed

Add lines 42 through 71 and enter the total here. **This amount cannot exceed the amount entered on line 41.** Enter the amount from this line on Form 140, line 50; or Form 140PY, line 63; or Form 140NR, line 59; or Form 140X, line 35.

Credit Carryover Worksheet

To figure how much of a credit carryover that you will have for next year, complete the following carryover worksheet.

Keep the worksheet with your records and use the information to complete your 2015 return that you will file in 2016. If you have more than four credit types available, use your own worksheet. Make sure the additional worksheet has the same information as this worksheet.

Credit Carryover Worksheet

Keep this worksheet with your records. Use this information to complete your 2015 credit forms that you will file in 2016.

(a) Credit Type	(b) Carryover?		(c) Credit Available for 2014	(d) Credit used for 2014	(e) Carryover to 2015
	YES	NO			
On lines 1 through 4 below, enter the types of credits available to you for 2014.	May the unused credit for the type of credit entered in column (a) be carried forward? (See the applicable credit form for information about a specific credit.) Check either yes or no. If the answer is no, do not complete columns (c) through (e) for that line.		On lines 1 through 4 below, enter the amount of each credit <i>available</i> to you for 2014. Take these amounts from Form 301, lines 1 through 30.	On lines 1 through 4 below, enter the amount of each credit <i>used</i> for 2014. Take these amounts from Form 301, lines 42 through 71.	For each line on which you have entered an amount, subtract the amount in column (d) from the amount in column (c). This is the amount of each credit that you may carryover to 2015, providing the credit carryover may be carried to 2015. Use this figure when completing the appropriate 2015 credit form(s).
1.			.00	.00	.00
2.			.00	.00	.00
3.			.00	.00	.00
4.			.00	.00	.00