
INSTRUCTIONS — SCHEDULES A-1 & A-2

Schedules A-1 and A-2 require you to submit the following regarding **unstamped** cigarettes received in Arizona:

- Invoice date and number
- Name of the person who sold you the unstamped cigarettes
- Manufacturer and Brand Family information
- Identification of the cigarettes as being in Packs of 20 or Packs of 25

Schedule A-1 will contain data relating to Participating Manufacturer cigarettes.

Schedule A-2 will contain data relating to Non-Participating Manufacturer cigarettes. **Attach invoices for all transactions recorded on Schedule A-2.**

IMPORTANT: These schedules must contain every cigarette Brand Family (excluding roll-your-own tobacco) that is received by the distributor within this state **regardless of whether it was subsequently exported.**

Column (a): Enter the date and number of the invoice.

Column (b): Enter the name of the person from whom you purchased the cigarettes (if other than the manufacturer of the brand family of cigarettes reported in column (c)).

Column (c): Enter the name of the Participating Manufacturer (Schedule A-1) or the name *and address* of the Non-Participating Manufacturer (Schedule A-2) of the Brand Family of cigarettes reported in column (d).

Column (d): Enter the Brand Family of the cigarettes received. **Do not abbreviate the name of the Brand Family.** Moreover, do not break the Brand Family down into subcategories such as regular, menthol, light, etc. For example, for a cigarette named “Alpha Bravo Gold Menthol Lights”, report only “Alpha Bravo Gold”. Do not report as “A B Gold” or “A B Gold Menthol Lights.”

Column (e): Enter the number of packages of 20 cigarettes received in Arizona.

Column (f): Enter the number of packages of 25 cigarettes received in Arizona.

Total: Enter the sum for columns (e) and (f).

A list of Participating and Non-Participating Manufacturers and their brands that comply with A.R.S. §44-7101 and A.R.S. §44-7111 is maintained and updated in the Arizona Cigarette Directory, located at the website of the Arizona Attorney General, www.azag.gov/consumer/Tobacco/.

INSTRUCTIONS — SCHEDULES A-3 & A-4

Schedules A-3 and A-4 require you to submit the following regarding cigarettes sold or transferred in Arizona (*excluding direct sales to consumers*):

- Invoice date and number
- Name of the person to whom you sold or transferred the cigarettes
- Manufacturer and Brand Family information
- Identification of the cigarettes as being in Packs of 20 or Packs of 25

Schedule A-3 will contain data relating to Participating Manufacturer cigarettes.

Schedule A-4 will contain data relating to Non-Participating Manufacturer cigarettes. ***Attach invoices for all transactions recorded on Schedule A-4.***

Column (a): Enter the date and number of the invoice.

Column (b): Enter the name of the person to whom you sold or transferred the cigarettes.

Column (c): Enter the name of the Participating Manufacturer (Schedule A-3) or the name *and address* of the Non-Participating Manufacturer (Schedule A-4) of the Brand Family of cigarettes reported in column (d).

Column (d): Enter the Brand Family of the cigarettes sold or transferred. ***Do not abbreviate the name of the Brand Family.*** Moreover, do not break the Brand Family down into subcategories such as regular, menthol, light, etc. For example, for a cigarette named “Alpha Bravo Gold Menthol

Lights”, report only “Alpha Bravo Gold”. Do not report as “A B Gold” or “A B Gold Menthol Lights.”

Column (e): Enter the number of packages of 20 cigarettes sold or transferred in Arizona.

Column (f): Enter the number of packages of 25 cigarettes sold or transferred in Arizona.

Total: Enter the sum for columns (e) and (f).

A list of Participating and Non-Participating Manufacturers and their brands that comply with A.R.S. §44-7101 and A.R.S. §44-7111 is maintained and updated in the Arizona Cigarette Directory, located at the website of the Arizona Attorney General, www.azag.gov/consumer/Tobacco/.

INSTRUCTIONS — SCHEDULES A-5 & A-6

Schedules A-5 and A-6 require you to submit the following regarding cigarettes stamped for sale in Arizona:

- Manufacturer and Brand Family information
- Identification of the cigarettes as being in Packs of 20 or Packs of 25
- The color of the stamp affixed

Schedule A-5 will contain data relating to Participating Manufacturer cigarettes.

Schedule A-6 will contain data relating to Non-Participating Manufacturer cigarettes.

Column (a): Enter the name of the Participating Manufacturer (Schedule A-5) or the name *and address* of the Non-Participating Manufacturer (Schedule A-6) of the Brand Family of cigarettes reported in column (b).

Column (b): Enter the Brand Family of the cigarettes stamped for sale. ***Do not abbreviate the name of the Brand Family.*** Moreover, do not break the Brand Family down into subcategories such as regular, menthol, light, etc. For example, for a cigarette named “Alpha Bravo Gold Menthol Lights”, report only “Alpha Bravo Gold”. Do not report as “A B Gold” or “A B Gold Menthol Lights.”

Column (c): Enter the color of stamp affixed. If multiple colors were affixed to a specific brand during the month, each color must be reported on a separate line.

Column (d): Enter the number of packages of 20 cigarettes stamped for sale in Arizona.

Column (e): Enter the number of packages of 25 cigarettes stamped for sale in Arizona.

Total: Enter the sum for columns (d) and (e).

A list of Participating and Non-Participating Manufacturers and their brands that comply with A.R.S. §44-7101 and A.R.S. §44-7111 is maintained and updated in the Arizona Cigarette Directory, located at the website of the Arizona Attorney General, www.azag.gov/consumer/Tobacco/.

