

ADOR 10759 (9/11)

Arizona Department of Revenue

Transaction Privilege Tax Application (Short Form)

License Compliance Unit: 1600 W. Monroe, Ste. 620 Phoenix, AZ 85007

To Register, File and Pay online, go to www.aztaxes.gov

The simplified application is used for transient vendors. Each section below must be completed, to receive the License. For licensing questions on transaction privilege or withholding taxes, call (602) 716-6640 or (602) 716-6438. Please return the completed application with appropriate fees to: License Compliance Unit, Arizona Department of Revenue, 1600 W. Monroe, Ste. 620 Phoenix, AZ 85007

Incomplete applications will not be processed. All required information is designated with asterisk * **Business Information** Do you have Arizona employees? Type of ownership * (Check One) Yes (Check One) Individual Partnership Corporation (State and Date of Incorporation) Legal business name * Social Security Number or FEIN * Business (or DBA) name * Business Start Date * Business phone (Include area code) * Location and Date of events / swap meets E-mail address Mailing address (street, route, or PO Box) * City State Zip Code Primary Location of Business (Physical address) No license will be issued without this information * State Zip Code City Yes \square Is your business located on an Indian Reservation? No If yes, please tell us which one Description of Business * Owners / Partnerships / Corporation Officers Identification % Owned * Complete residence address * Social security number * Name * Area code & phone number * Please check the months in which you intend to do business in Arizona Mar Jan Feb Jul Oct Nov Dec Apr May Jun Aug Sep Taxpayer's Signature * Date License Fees Make Checks Payable to the Arizona Department of Revenue State fees \$12 X No. Loc. Do Not Send Cash Total city fees City codes for cities where you will be doing business (See reverse side for list of cities for which taxes are collected) Total fees due

Instructions

This Short Form Application is Intended for Use by Vendors at Transient Selling Events Such as Fairs, Special Events, Shows and Swap Meets

Do you have employees?

Check yes if you employ individuals in the state of Arizona. If you do not have employees or only have immediate family members

who assist you during a special event or at a swap meet, check no.

Type of ownership

Check as applicable. Corporations and partnerships must provide the federal employer identification number.

Legal business name or

Enter the individual's and spouse's name if **Individual** was selected for ownership type.

owner name

Enter all partner's names if Partnership was selected for ownership type. Additional owners may be listed on a separate sheet and

attached.

Enter the organization name owning or controlling the business if **Corporation** was selected for ownership type.

Business (or DBA) name

Enter the name of the business/DBA (doing business as) name, if the same as legal business name, enter same. Commonly, the business name is the name by which the public knows your business/company/shop. If you wish correspondence to be sent to a name other than the owner, enter the name of the department or accountancy firm as "In Care Of" to ensure delivery by the postal service.

Location and Date of event/ swap meet Enter the address and date of the special event or swap meet. If you do not know the actual address of the event, enter the city/town name in which the event will be held. The location is very important in determining whether an additional city/town license must be obtained for those licensed by the state. Use the City or Town Licensed By The State chart below to determine if you must be licensed through the state for the location in which your event occurs. For cities not listed, please contact the city directly. Also add the city fee amount to the license fee which appears in the lower right corner of the front page.

Mailing address

Enter mailing address where all correspondence is to be sent. You may elect to use your home address, corporate headquarters, or accounting firm's address.

Primary location of business

Enter the street address for the primary location of the business. If you conduct most of your business at various special events or swap meets throughout the state, you may wish to enter your resident location. Even if your mailing address is a PO Box, you must provide a physical location. For example if you live in a rural community, your physical location may be the intersection of two roads, interstates, or milepost marker.

Description of business

Describe the major activity and principal product you manufacture or commodity sold or service performed. Your description of your business is very important because it determines your sales tax rate and provides a basis for state economic forecasting.

Owners identification

Enter as many as applicable, attach a separate sheet if additional space is needed. The authority for mandatory requirement for social

security numbers of owners is provided in ARS § 42-1105.

Signature

The application must be signed by either the individual owner or, for partnerships or corporation, two partners or two corporate officers.

Fees

The state fee is \$12 no matter how many special events you attend. However, a separate city license fee is required for each city unless you are currently licensed for the city in which an event will be held. List the cities in which you will be doing business on the front of the application form and total to determine the amount due.

Indian Reservation (County)	CODE	Indian Reservation (County)	CODE
Ak-Chin (Pinal)	PNA	Pascua-Yaqui (Pima)	PMN
Cocopah (Yuma)	YMB	Salt River Pima-Maricopa (Mar.)	MAO
Colorado River (La Paz)	LAC	San Carlos Apache (Gila)	GLP
Fort McDowell-Yavapi (Mar.)	MAE	San Carlos Apache (Graham)	GRP
Fort Mojave (Mohave)	MOF	San Carlos Apache (Pinal)	PNP
Fort Yuma-Quechan (Yuma)	YMG	San Juan Southern Paiute	COQ
GilaRiver (Maricopa)	MAH	Tohono O'Odham (Maricopa)	MAT
GilaRiver (Pinal)	PNH	Tohono O'Odham (Pima)	PMT
Havasupai (Coconino)	COI	Tohono O'Odham (Pinal)	PNT
Hopi (Coconino)	COJ	Tonto Apache (Gila)	GLU
Hopi (Navajo)	NAJ	White Mtn Apache (Apache)	APD
Hualapai (Coconino)	COK	White Mtn Apache (Gila)	GLD
Hualapai (Mohave)	MOK	White Mtn Apache (Graham)	GRD
Kaibab-Paiute (Coconino)	COL	White Mtn Apache (Navajo)	NAD
Kaibab-Paiute (Mohave)	MOL	Yavapai Apache (Yavapai)	YAW
Navajo (Apache)	APM	Yavapai Prescott (Yavapai)	YAX
Navajo (Coconino)	COM		
Navajo (Navajo)	NAM		
Pascua-Yaqui (Maricopa)	MAN		

City or Town Licensed by the State								
CITY/TOWN	CODE	F E E	CITY/TOWN	CODE	F E E	CITY/TOWN	CODE	F E E
BENSON	BS	5.00	HAYDEN	HY	5.00	SHOW LOW	SL	2.00
BISBEE	BB	1.00	HOLBROOK	НВ	1.00	SIERRA VISTA	SR	1.00
BUCKEYE	BE	2.00	HUACHUCA CITY	HC	2.00	SNOWFLAKE	SN	2.00
CAMP VERDE	CE	2.00	JEROME	JO	2.00	SOUTH TUCSON	ST	2.00
CAREFREE	CA	10.00	KEARNY	KN	2.00	SPRINGERVILLE	SV	5.00
CASA GRANDE	CG	2.00	KINGMAN	KM	2.00	ST. JOHNS	SJ	2.00
CAVE CREEK	CK	20.00	LAKE HAVASU	LH	5.00	STAR VALLEY	SY	2.00
CHINO VALLEY	CV	2.00	LITCHFIELD PARK	LP	2.00	SUPERIOR	SI	2.00
CLARKDALE	CD	2.00	MAMMOTH	MH	2.00	SURPRISE	SP	10.00
CLIFTON	CF	2.00	MARANA	MA	5.00	TAYLOR	TL	2.00
COLORADO CITY	CC	2.00	MARICOPA	MP	2.00	THATCHER	TC	2.00
COOLIDGE	CL	2.00	MIAMI	MM	2.00	TOLLESON	TN	2.00
COTTONWOOD	CW	2.00	ORO VALLEY	OR	12.00	TOMBSTONE	TS	1.00
DEWEY/HUMBOLDT	DH	2.00	PAGE	PG	2.00	TUSAYAN	TY	2.00
DUNCAN	DC	2.00	PARADISE VALLEY	PV	2.00	WELLTON	WT	2.00
EAGAR	EG	10.00	PARKER	PK	2.00	WICKENBURG	WB	2.00
EL MIRAGE	EM	15.00	PATAGONIA	PA	25.00	WILLIAMS	WL	2.00
ELOY	EL	10.00	PAYSON	PS	2.00	WINKELMAN	WM	2.00
FLORENCE	FL	2.00	PIMA	PM	2.00	WINSLOW	WS	10.00
FOUNTAIN HILLS	FH	2.00	PINETOP/LAKESIDE	PP	2.00	YOUNGTOWN	YT	10.00
FREDONIA	FD	10.00	PRESCOTT VALLEY	PL	2.00	YUMA	YM	2.00
GILA BEND	GI	2.00	QUARTZSITE	QZ	2.00			
GILBERT	GB	2.00	QUEEN CREEK	QC	2.00			
GLOBE	GL	2.00	SAFFORD	SF	2.00			
GOODYEAR	GY	5.00	SAHUARITA	SA	5.00			
GUADALUPE	GU	2.00	SAN LUIS	SU	2.00			

This Area For Agency Use Only						
Sales	Withholding	NAICS code	Business code	PRG code		
Cities						